**INTERVIEW RATING SHEET**

**Date: \_\_\_\\_\_\_\\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position Applied For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Applied Through: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Interview Evaluation Grid Recruiter - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **1** | | | **2** | | | **3** | | | **4** | | | **5** | | |
| **Unacceptable** | | | **Marginal** | | | **Acceptable** | | | **Above Average** | | | **Outstanding** | | |
| **RATING** | **TT** | **TP** | **HR** | **TT** | **TP** | **HR** | **TT** | **TP** | **HR** | **TT** | **TP** | **HR** | **TT** | **TP** | **HR** |
| 1. **Educational Relevance** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Experience and Job Relevance** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Relevant Technical knowledge** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Exposure to Relevant Application Domain**  * **Technical** * **Process Orientation** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Communication**  * **Listening** * **Comprehension** * **Speaking** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Team Player** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Problem Solving Ability** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Customer Focus** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. **Integrity** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Rating By:**

**TT – Telephonic Technical**

**TP – Technical Personal/VC**

**HR – HR – Personal/VC**

**Any Other Observation and Comments: (Technical) – (Telephonic)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sig: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Any Other Observation and Comments: (Technical) – (Personal/VC)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sig: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Any Other Observation and Comments: (HR) – (Personal/VC)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sig: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**